

Commercial

SPRING PROPERTY MAINTENANCE CHECKLIST

Property / Address

Inspection Date

Inspected By

Area	Item Identified	Location / Notes
Common Areas	☐ Building entrance requires attention	
Common Areas	☐ Shared facility maintenance required	
Common Areas	☐ Fence, gate or access point repair required	
Safety	☐ Trip hazard identified	
Safety	☐ Handrail or stairway repair required	
Safety	☐ External or common-area lighting repair required	
Drainage	☐ Drain or stormwater issue identified	
Drainage	☐ Standing water or erosion identified	
Exterior	☐ Retaining wall or surface repair required	
Cleaning	☐ Pressure cleaning required	
Cleaning	☐ Mould or mildew treatment required	
Access	☐ Signage, access route or accessibility issue identified	

Additional maintenance items

☐	
☐	
☐	

Once complete, send your checklist, maintenance list or photos to Eximm.

0755312799 | enquiries@eximm.com | eximm.com

